



crop marks

bleed

trim

safe zone

BC slit

Business card slit

- Bleed - document size plus 2mm
- Trim - actual size of DL (standard 210mm x 99mm)
- Safe zone - all text and graphic elements should be within this area, unless your design is meant to bleed to the edge, if so extend into bleed.
- Cropmarks - include cropmarks to clearly indicate finished size

if you want elements to run to the edge of the paper, extended into bleed